

IMMEDIATE OPPORTUNITY

Director, Office of the Budget Director
Council of the District of Columbia

Opportunity for a senior level professional to serve as the Budget Director for the Council of the District of Columbia. The Director is responsible for advising members of the Council on matters related to the District of Columbia Budget and Financial Plan. The Director will manage the Council's review and oversight of the Budget approval process for the District of Columbia government. The Director will oversee the development of the annual budgets, multiyear budgets, and financial plans; review of contracts and analysis of fiscal impact of legislation; and coordinate the submission of budget reports and the annual Budget Support Act. The Director will review all fiscal/financial impact statements drafted by the Office of the Chief Financial Officer and make recommendations to committees as appropriate. The Director will supervise preparation of fiscal impact statements for amendments, emergency, and temporary legislation. The Budget Director will examine and advise on Executive Branch-submitted contracts and reprogramming requests. The Director will manage a budget staff, have daily contact with members of Council, the Office of the Chief Financial Officer for the District of Columbia, and representatives from government, business, and community groups.

The successful candidate for this position will possess, and demonstrate a breadth and depth of budget management principles. Prior experience with municipal or state budget processes and public financial management is required. For consideration, applicants should be residents of the District or ready to relocate to the District.

Applicants should send a letter of interest of interest and C.V. to

Transition Team
Office of the Chairman-Elect
Council of the District of Columbia
1350 Pennsylvania Avenue
Room 514
Washington, DC 20004
Attn: Budget Director Search

Electronic submission of materials is preferred via www.dccouncilchair.com/jobs.html.